



Massachusetts Institute of Technology

To: Janet Johnston, Export Control Officer, Office of Sponsored Programs  
From:  
Date:  
Re: **TMP Exception for Professional Temporary Exports**

The export of items, technology, commercial software, and encryption code is subject to export control regulations (this includes laptops, PDAs and digital storage devices). The Department of Commerce's Export Administration Regulations (EAR) makes an exception to licensing requirements for the temporary export or reexport of certain items, technology, or software for professional use as long as the criteria to which you are certifying below are met. The exception does not apply to

- EAR satellite or space-related equipment, components, or software
- Technology associated with high-level encryption products
- Defense items, technology, data, or software regulated by the Department of State's International Traffic in Arms Regulations (ITAR).

Detailed Description of Items, Technology or Software to which this Certification applies:

By my signature below, I certify that:

1. I will ship or hand-carry the items, technology, or software abroad as a "tool of the trade" to conduct MIT business only;
2. I will return the items, technology, or software to the US on *[insert date]* which is no later than 12 months from the date of leaving the US unless the items, technology, or software are certified by me to have been consumed or destroyed abroad during this 12 month period;
3. I will keep the items, technology, or software under my "effective control" while abroad (defined as retaining physical possession of item or keeping it secured in a place such as a hotel safe, a bonded warehouse, or a locked or guarded exhibition facility);
4. I will take security precautions to protect against unauthorized release of the technology while the technology is being shipped or transmitted and used abroad such as:
  - a. use of secure connections when accessing e-mail and other business activities that involve the transmission and use of the technology,
  - b. use of password systems on electronic devices that store technology, and
  - c. use of personal firewalls on electronic devices that store the technology;
5. The equipment will not be used in relation with any nuclear research.
6. I will not ship or hand-carry the items, technology or software to Iran, Syria, Cuba, North Korea, or Sudan without consulting with MIT's Export Control Officer. If I am planning to travel to these countries, I will consult MIT's Export Control Officer in the Office of Sponsored Projects.

MIT ID #:

Signed

Janet Johnston  
Export Control Officer  
Office of Sponsored Programs  
Building **NE18-901**

77 Massachusetts Avenue  
Cambridge, Massachusetts  
02139-4307

Phone 617.253.2762  
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<http://osp.mit.edu/compliance/export-controls>



Massachusetts Institute of Technology

To: Janet Johnston, Export Control Officer, Office of Sponsored Programs  
From:  
Date:  
Re: **BAG Exception for Personal Temporary Exports**

The export of items, technology, commercial software, and encryption code is subject to export control regulations (this includes laptops, PDAs and digital storage devices). The Department of Commerce's Export Administration Regulations (EAR) makes an exception to licensing requirements for the temporary export or reexport of certain items, technology, or software for personal use as long as the criteria to which you are certifying below are met. The exception does not apply to

- EAR satellite or space-related equipment, components, or software
- Technology associated with high-level encryption products
- Defense items, technology, data, or software regulated by the Department of State's International Traffic in Arms Regulations (ITAR).

Detailed Description of Items, Technology or Software to which this Certification applies:

By my signature below, I certify that:

1. I will ship or hand-carry the items, technology, or software for personal use by my or by a member of my immediate family;
2. I own the items and software and will return them to the United States when I return;
3. I will keep the items, technology, or software under my "effective control" while abroad (defined as retaining physical possession of item or keeping it secured in a place such as a hotel safe, a bonded warehouse, or a locked or guarded exhibition facility);
4. I will take security precautions to protect against unauthorized release of the technology while the technology is being shipped or transmitted and used abroad such as:
  - a. use of secure connections when accessing e-mail and other business activities that involve the transmission and use of the technology,
  - b. use of password systems on electronic devices that store technology, and
  - c. use of personal firewalls on electronic devices that store the technology;
5. The equipment will not be used in relation with any nuclear research, military use, or for development of weapons of mass destruction;

Signed \_\_\_\_\_

Janet Johnston  
Export Control Officer  
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